केन्द्रीयविद्यालयराजकोट

KENDRIYA VIDYALAYA RAJKOT

KALAWAD ROAD, RAJKOT – 360 005

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**CBSE Affiliation No: 400006 School Code 03072**

**School Code 03072**

**No.F.- kv/20/**  **Date :14.2.22**

**केंद्रीयविद्यालय राजकोट**

**(Address) :Kendriya Vidyalaya Rajkot**

**निविदा सूचना :**

**संगणकव सम्बंधित यंत्रों की खरीद तथा वार्षिक रखरखाव के अनुबन्ध हेतु निविदा आमंत्रण**

**Sub : "Invitation for Quotations for , procurement of computer and related items and**

**Annual Maintenance Contract(AMC) for computers, Printers, LAN,ups of the Vidyalaya “-reg.**

Sir/Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies’ Registration Act, 1860. The Sangathan administers the Scheme of KendriyaVidyalayas set up for imparting education to the children of transferable Central Govt. Employees.
2. Sealed competitive quotations from the Registered Firms are invited by the undersigned on behalf of the Kendriya Vidyalaya Rajkot for supply of the following items/services :-

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **PART II** | | | | |
|  |
|  | **Brief description of goods** | | Sno | **Specifications** | **Quantity (approx)** |
| AMC | **Annual Maintenance** | | 1 | ***Computers Systems*** | **53** |
|  | **For Proper functioning of** | | ***[Non – Comprehensive - without Spares]*** |
|  |  | | 2 | ***Local Area Network , Internet,*** | **88** |
|  |  | | ***[Non Comprehensive]*** |
|  |  | | *3* | ***Printers*** | **11** |
|  |  | | ***HP All in one 3020 LNB Laser*** |
|  |  | | ***HP MFP 1136 Laserjet*** |
|  |  | | ***Xerox 3117 laser printer*** |
|  |  | | ***Canon LBP 3300*** |
|  |  | | ***Epson L310*** |
|  |  | | ***Canon MF241D (6)*** |
|  |  | | ***[Non - Comprehensive without*** |
|  |  | | *4* | ***UPS*** | **1** |
|  |  |  | ***Power Raser 6 KVA*** |
|  |  |  | ***[Non - Comprehensive without*** |
|  |  | | *5* | **Bio Metric Machine*(Maitenance of Connections and DataBase Administration)*** | **1** |
| PARTS | **Motherboard** | | 6 | **For Amd A10 7800** | **As per requirement time to time** |
|  | 7 | **For P4 Processor** |
|  | 8 | **For Dual Core Processor** |
|  | 9 | **For Core 2 Duo processor** |
|  | 10 | **For Core i5 processor** |
|  | 11 | **For Amd Athlon 64** |
|  | 12 | **For Amd A10 6700 APU** |
|  | **Processor** | | 13 | **P4 3.0 GHz** |
|  | 14 | **Amd A10 7800 3.5 GHz** |
|  | 15 | **Intel Celeron 2.93 GHz** |
|  | 16 | **Pentium D 1.6 GHz** |
|  | 17 | **AMD 2.6 GHz** |
|  | 18 | **Intel dual core 1.6 GHz** |
|  | 19 | **Intel core 2 duo 2.66 GHz** |
|  | 20 | **Intel core2 duo 2.93 GHz** |
|  | 21 | **Intel core2 duo 3.6 GHz** |
|  | 22 | **Core i5 3.2GHz** |
|  | 23 | **For Amd Athlon 64** |
|  | 24 | **Amd A10 6700 APU** |
|  | **RAM** | | 25 | **DDR 256 MB** |  |
|  | 26 | **DDR 512 MB** |
|  | 27 | **DDR 1 GB** |
|  | 28 | **DDR2 1 GB** |
|  | 29 | **DDR2 2 GB** |
|  | 30 | **DDR2 4 GB** |
|  | 31 | **DDR3 1 GB** |
|  | 32 | **DDR3 2 GB** |
|  | 33 | **DDR3 4 GB** |
|  | **Hard disk** | | 34 | **80 GB SATA** |
|  | 35 | **160 GB SATA** |
|  | 36 | **250 GB SATA** |
|  | 37 | **320 GB SATA** |
|  | 38 | **500GB SATA** |
|  | 39 | **1 TB SATA** |
|  | 40 | **2 TB SATA** |
|  | 41 | **4 TB SATA** |
|  | **Writer** | | 42 | **External USB CD/DVD USB 3.0** |
|  | 43 | **External USB BLUE RAY 3.0** |
|  | **Fan** | | 44 | **CPU fan** |
|  | **Monitor** | | 45 | **EHT** |
|  | 46 | **VGA cable** |
|  | 47 | **Power cable** |
|  | 48 | **Display panel for LCD monitor** |
|  | **For Laser Printer** | | 49 | **TEFLON Roller** |
|  | ***HP All in one 3020 LNB Parts*** | | 50 | **Printer Logic Board** |
|  | 51 | **Drum** |
|  | 52 | **Roller** |
|  | 53 | **Cleaning Blade** |
|  | 54 | **Magnet Rod** |
|  | 55 | **Toner PCR** |
|  | 56 | **Toner wiper bled** |
|  | 57 | **Toner Cartridge** |
|  | 58 | **Toner Refilling** |
|  | 59 | **Scanner** |
|  | **For Laser Printer** | | 60 | **TEFLON Roller** | **As per requirement time to time** |
|  |  | | 61 | **Printer Logic Board** |
|  | ***HP MFP 1136 Parts Laserjet*** | | 62 | **Drum** |
|  |  | | 63 | **Roller** |
|  |  | | 64 | **Cleaning Blade** |
|  |  | | 65 | **Magnet Rod** |
|  |  | | 66 | **Toner PCR** |
|  |  | | 67 | **Toner wiper bled** |
|  |  | | 68 | **Toner Cartridge** |
|  |  | | 69 | **Toner Refilling** |
|  |  | | 70 | **Scanner** |
|  | **For Laser Printer** | | 71 | **TEFLON Roller** |
|  |  | | 72 | **Printer Logic Board** |
|  | ***Canon 3010 laser printer Parts*** | | 73 | **Drum** |
|  |  | | 74 | **Roller** |
|  |  | | 75 | **Cleaning Blade** |
|  |  | | 76 | **Magnet Rod** |
|  |  | | 77 | **Toner PCR** |
|  |  | | 78 | **Toner wiper bled** |
|  |  | | 79 | **Toner Cartridge** |
|  |  | | 80 | **Toner Refilling** |
|  | **For Laser Printer** | | 81 | **TEFLON Roller** |
|  | ***Xerox 3117 laser printer*** Parts | | 82 | **Printer Logic Board** |
|  |  | | 83 | **Drum** |
|  |  | | 84 | **Roller** |
|  |  | | 85 | **Cleaning Blade** |
|  |  | | 86 | **Magnet Rod** |
|  |  | | 87 | **Toner PCR** |
|  |  | | 88 | **Toner wiper bled** |
|  |  | | 89 | **Toner Cartridge** |
|  |  | | 90 | **Toner Refilling** |
|  | **For Laser Printer** | | 91 | **TEFLON Roller** | **As per requirement time to time** |
|  | ***HP Laserjet1007 Parts*** | | 92 | **Printer Logic Board** |
|  |  | | 93 | **Drum** |
|  |  | | 94 | **Roller** |
|  |  | | 95 | **Cleaning Blade** |
|  |  | | 96 | **Magnet Rod** |
|  |  | | 97 | **Toner PCR** |
|  |  | | 98 | **Toner wiper bled** |
|  |  | | 99 | **Toner Cartridge** |
|  |  | | 100 | **Toner Refilling** |
|  | **For Laser Printer** | | 101 | **TEFLON Roller** | **As per requirement time to time** |
|  | ***Canon LBP 3300 Parts*** | | 102 | **Printer Logic Board** |
|  |  | | 103 | **Drum** |
|  |  | | 104 | **Roller** |
|  |  | | 105 | **Cleaning Blade** |
|  |  | | 106 | **Magnet Rod** |
|  |  | | 107 | **Toner PCR** |
|  |  | | 108 | **Toner wiper bled** |
|  |  | | 109 | **Toner Cartridge** |
|  |  | | 110 | **Toner Refilling** |
|  |  | | 111 | **Scanner** |
|  | **For Laser Printer** | | 112 | **TEFLON Roller** |  |
|  | ***HP 1020 Parts*** | | 113 | **Printer Logic Board** |
|  |  | | 114 | **Drum** |
|  |  | | 115 | **Roller** |
|  |  | | 116 | **Cleaning Blade** |
|  |  | | 117 | **Magnet Rod** |
|  |  | | 118 | **Toner PCR** |
|  |  | | 119 | **Toner wiper bled** |
|  |  | | 120 | **Toner Cartridge** |
|  |  | | 121 | **Toner Refilling** |
|  |  | | 122 | **Scanner** |
|  | **For Laser Printer** | | 123 | **TEFLON Roller** | **As per requirement time to time** |
|  | ***HP 3020 Parts*** | | 124 | **Printer Logic Board** |
|  |  | | 125 | **Drum** |
|  |  | | 126 | **Roller** |
|  |  | | 127 | **Cleaning Blade** |
|  |  | | 128 | **Magnet Rod** |
|  |  | | 129 | **Toner PCR** |
|  |  | | 130 | **Toner wiper bled** |
|  |  | | 131 | **Toner Cartridge** |
|  |  | | 132 | **Toner Refilling** |
|  |  | | 133 | **Scanner** |
|  | **For Laser Printer** | | 134 | **TEFLON Roller** | **As per requirement time to time** |
|  |  | | 135 | **Printer Logic Board** |
|  | **Canon MF241D Parts** | | 136 | **Drum** |
|  |  | | 137 | **Roller** |
|  |  | | 138 | **Cleaning Blade** |
|  |  | | 139 | **Magnet Rod** |
|  |  | | 140 | **Toner PCR** |
|  |  | | 141 | **Toner wiper bled** |
|  |  | | 142 | **Toner Cartridge** |
|  |  | | 143 | **Toner Refilling** |
|  |  | | 144 | **Scanner** |
|  | **Network Switch** | | 145 | **8 Port** | **As per requirement time to time** |
|  | 146 | **16 Port** |
|  | 147 | **24 Port** |
|  | **For power supply** | | 148 | **SMPS for computer** |
|  | **For power supply** | | 149 | **Power supply for DVR System** |
|  | **Input device** | | 150 | **Keyboard** | **As per requirement time to time** |
|  | **Input device** | | 151 | **Mouse** |
|  | **Input device** | | 152 | **Keyboard iball** |
|  | **Input device** | | 153 | **Mouse iball optical scroll** |
|  | **Output device(Speaker)** | | 154 | **Set of Speaker pair for desktop PC (16 W output)** |
|  | **Switch Rack** | |  | ***For 24 Port Switch*** |
|  | 155 | ***(With Installation Charges)*** |
|  | **Blank DVD** | | 156 | **Once Writeable With cover** |
|  | **Blank Blue Ray Disk** | | 157 | **Once Writeable With cover** | **As per requirement** |
|  | **Converter** | | 158 | **USB to PS2** | **As per requirement** |
|  | **Switch** | | 159 | **24 ports 1000 MBPS** | **As per requirement** |
|  | **Switch** |  | 160 | **16 Port 1000 MBPS** | **As per requirement** |
|  | **Switch** |  | 161 | **8 Port 1000 MBPS** | **As per requirement** |
|  | **Scanner** | | 162 | **Flatbed scanner for A4 paper size** | **As per requirement** |
|  | **Refilling Printer Toner** | | 163 | **LEXMARK XEROX PRINTER** | **As per requirement** |
|  | **Printer Toner** | | 164 | **LEXMARK XEROX PRINTER** | **As per requirement** |
|  | **Dust Cover** | | 165 | **For computer system** | **As per requirement time to time** |
|  | **Cable** | | 166 | **Cat 6 [DGLink / DLink](specify for permeter)** |
|  | **IO Box** | | 167 | **Standard size for internet point** |
|  | **Connectors** | | 168 | **RJ 45** |
|  | **Casing** | | 169 | **PVC(specify for per meter)** |
|  | **Installation Charges** | | 170 | **Installation of new LAN connections and testing(specify for per meter)** |
|  | **Installation Charges** | | 171 | **PVC Installation(specify for per meter)** |
|  | **Anti Virus Software** | | 172 | **Quick Heal Total security 2019/2020 for 1 year** | **10 User** |
|  | **(As per requirement)** | |  |
|  | 173 | **5 User** |
|  | 174 | **3 User** |
|  | 175 | **1 user** |
|  | **Printer** | | 176 | **Monochrome Multifunction scan print Laser Printer** | **as per requirement** |
|  | **Computer System** | | 177 | **DESKTOP PC WITH CORE I7 CPU 8GB RAM 2 GB GRAPHIC CARD 2TB HDD DVDRW WINDOW 10 PRO LICENSED PRELOADED ATX CABINET WITH 18.5" LED DESKTOP PC COMPUTER** | **as per requirement** |
|  | 180 | **DESKTOP PC WITH CORE I5 CPU 8GB RAM 2 GB GRAPHIC CARD 2TB HDD DVDRW WINDOW 10 PRO LICENSED PRELOADED ATX CABINET WITH 18.5" LED DESKTOP PC COMPUTER** |
|  | 181 | **HCL I5 PORCESSOR 3.1 GHZ DESKTOP WITH 4 GB RAM 1TB HDD DVD RW WITH WINDOW 10PRO LICENSED PRELOADED 18.5 LED DISPLAY** |
|  | **UPS Battery** | | 182 | **Amaron 12V 26AH 12AL 026 for *Power Raser 6 KVA online UPS*** | **as per requirement** |
|  | **UPS Battery** | | 183 | **For Small (500 / 600) VA UPS** | **as per requirement** |
|  | **External Hard Disk** | | 184 | **USB 2 TB** | **as per requirement** |
|  | **Cable** | | 185 | **VGA Y Splitter** | **as per requirement** |
|  | **Web Camera** | | 186 | **16 MP Built in Mic HD video call** | **as per requirement** |
|  | **Michrophone** | | 187 | **PC Desktop Mic with 12 inchgoosenech** | **as per requirement** |
|  | **Printer** | | 188 | **·Epson L655 Wi-Fi Duplex All-in-One Ink Tank Printer** | **as per requirement** |
|  | **cable** | | 189 | **Male Female PS2 Connecting cable** | **As per requirement** |
|  | **Cable** | | 190 | **Male Female USB Connecting cable** | **As per requirement** |
|  | **Canon Printer** | | 191 | **Canon MF241D Printer** | **As per requirement** |
|  | **Canon Laser Printer** | | 192 | **Canon 3010 Laser Printer** | **As per requirement** |
|  | **Pendrive** | | 193 | **32 GB** | **As per requirement** |
|  | **Pendrive** | | 194 | **64 GB** | **As per requirement** |
|  | **Speaker** | | 195 | **2.1 With Woofer** | **As per requirement** |
|  | **USB Cable** | | 196 | **USB Cable Projector to CPU 10 mtr.** | **As per requirement** |
|  | **USB Cable** | | 197 | **USB Cable extension cable 10mtr.** | **As per requirement** |
|  | **USB Switch** | | 198 | **Printer Switch** | **As per requirement** |
|  | **USB Printer Cable** | | 199 | **USB Printer Cable** | **As per requirement** |
|  | **Hard Disk** | | 200 | **6 TB SATA (Internal)** | **As per requirement** |
|  | **Hard Disk** | | 201 | **8 TB SATA (Internal)** | **As per requirement** |
|  | **UPS** | | 202 | **600 VA** | **As per requirement** |
|  | **Spike Guard** | | 203 | **3 Pin 4 Socket for power** | **As per requirement** |
|  | **Wifi Receiver** | | 204 | **For Pc** | **As per requirement** |
|  | **Router** | | 205 | **For Providing internet with wifi** | **As per requirement** |
|  | **Keyboard** | | 206 | **Wireless** | **As per requirement** |
|  | **Mouse** | | 207 | **Wireless** | **As per requirement** |
|  | **Ink Refiling Black** | | 208 | **For Epson L655 Wi-Fi Duplex All-in-One Ink Tank Printer** | **As per requirement** |
|  | **Ink Refiling colour** | | 209 | **For Epson L655 Wi-Fi Duplex All-in-One Ink Tank Printer** | **As per requirement** |
|  | **External hard disk** | | 210 | **SSD 120 GB** |  |
|  | **External hard disk** | | 211 | **SSD 500 GB** |  |
|  | **Printer head cleaning** | | 212 | **For Epson L655 Wi-Fi Duplex All-in-One Ink Tank Printer** | **As per requirement** |
|  | **Laser Printer formatter** | | 213 | **Canon LBP 3300** | **As per requirement** |
|  | 214 | **Canon MF241D** | **As per requirement** |
|  | 215 | ***HP All in one 3020 LNB Laser*** | **As per requirement** |
|  | 216 | ***HP MFP 1136 Laserjet*** | **As per requirement** |
|  | **RAM** | | 217 | **DDR 4 4 GB** | **As per requirement** |
|  | **RAM** | | 218 | **DDR4 8 GB** | **As per requirement** |
|  | **Patch Cable** | | 219 | **3 Mtr** | **As per requirement** |
|  | **USB HUB** | | 220 | **For Multiple usb connections** | **As per requirement** |
|  | **SONY PROJECTOR PARTS** | | 221 | **Lens** | **As per requirement** |
|  | **MODEL** | **VPL-EW578** | 222 | **Indicator lamps** | **As per requirement** |
|  |  |  | 223 | **Control panel** | **As per requirement** |
|  |  |  | 224 | **Remote receiver** | **As per requirement** |
|  |  |  | 225 | **Interface (connector) panel** | **As per requirement** |
|  |  |  | 226 | **Speaker** | **As per requirement** |
|  |  |  | 227 | **Security slot** | **As per requirement** |
|  |  |  | 228 | **Adjustable feet** | **As per requirement** |
|  |  |  | 229 | **Security lock** | **As per requirement** |
|  |  |  | 230 | **Intake vents** | **As per requirement** |
|  |  |  | 231 | **Exhaust vent** | **As per requirement** |
|  |  |  | 232 | **Power connector** | **As per requirement** |
|  |  |  | 233 | **Main power** | **As per requirement** |
|  |  | | 234 | **PROJECTOR POWER CABLE** | **As per requirement** |
|  |  |  | 235 | **PROJECTOR DATA CABLE** | **As per requirement** |
|  | GLOBUS PROJECTOR PARTS | | 236 | **Lens** | **As per requirement** |
|  | MODEL | **ULTRA HD 4OU** | 237 | **Indicator lamps** | **As per requirement** |
|  |  |  | 238 | **Control panel** | **As per requirement** |
|  |  |  | 239 | **Remote receiver** | **As per requirement** |
|  |  |  | 240 | **Interface (connector) panel** | **As per requirement** |
|  |  |  | 241 | **Speaker** | **As per requirement** |
|  |  |  | 242 | **Security slot**\* | **As per requirement** |
|  |  |  | 243 | **Adjustable feet** | **As per requirement** |
|  |  |  | 244 | **Security lock** | **As per requirement** |
|  |  |  | 245 | **Intake vents** | **As per requirement** |
|  |  |  | 246 | **Exhaust vent** | **As per requirement** |
|  |  |  | 247 | **Power connector** | **As per requirement** |
|  |  |  | 248 | **Main power** | **As per requirement** |
|  |  |  | 249 | **PROJECTOR POWER CABLE** | **As per requirement** |
|  |  |  | 250 | **PROJECTOR DATA CABLE** | **As per requirement** |
|  | Adapter | | 251 | Power Adapter for Router/switch | **As per requirement** |

Rates should be quoted separately for each of items mentioned above.

The interested parties may visit the Vidyalaya by prior intimation and see hardware of computer peripherals and status of computers , printers and UPS before sending the tender.

Terms and conditions are as follows :

(i) Sealed quotation for the AMC are invited by the undersigned upto11:00 am 28.2.22 Quotations should be sent under strong sealed cover marked as "Quotation for the supply / Service of computers and items ,AMC for computers ,printersand UPS machine ". The prices should be quoted in Indian Rupees only;Each bidder shall submit only one quotation;Telex or Facsimile quotations are not acceptable The rates should be mentioned for list given above as it is , they will not add/delete or modify the list given above for required items , otherwise the firm will be considered non responsive .

(ii) The no. of Items / Services may be Increased or Decreased time to time as per requirement .**Please mentioned the rate for per unit price**. **The rate should include GST , excise duty, sales tax, freight charges or any other taxes rates** of imposition whatever liable in respect of the supply. The Vidyalaya shall not be liable to pay any tax, freight etc. which has been expressly stipulate in the quotation in the event of acceptance of the quotation.

(iii) There should not be any overwriting or corrections in the quotation. Party should quote after physically checking the concerned item.This office will evaluate and compare the quotations determined to be substantially responsive i.e., which are; properly signed, andconfirm to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The bidder who has quoted for partial quantity / value of any one or more item(s) would be treated as non-responsive. The office will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

(iv) The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part i.e. with respect to all articles mentioned in the quotation.

(v) On acceptance of the quotation it will become a contract and shall be bound by the terms and condition of the quotation and agreement. (draft attached here) with bank guarantee.

(vi) Payment will made on quarterly basis after the completion of the quarter by Cheque only. Applicable income tax will be deducted as per central govt, norms.

(vii) Minimum number of visit is one per week(compulsorily) on the venue(KV RAJKOT) and emergency call/visit must be attended/given within 24 hours as and when required.

(viii) If the undersigned is not satisfied with the services provided by the party, the contract is liable to be cancelled at any point of time and no claims will be entertained.

(ix) The quotation shall remain valid for a period not less than 60 days after the

deadline specified for submission of quotations.The rates quoted for the above articles by the contractor shall hold upto1 year for contract period. No amendment in the rates will be accepted.

(x) Quotation which do not comply with the above conditions are liable to be rejected.

(xi) These instruction to tenders are to be signed by the contractors and returned with the tender.

(xii) Bid security amount 3% will be deposited by bidder with submission of quotation.

(xiii) An amount of 10% will be deposited as security performance amount after acceptance

of contract.

**Yours faithfully**

**Signature / हस्ताक्षर**

**Name: A K Gupta / नाम: अम्बरीश कुमार गुप्ता**

**Designation:Principal /पदनाम:प्राचार्य**

**For and on behalf of the K V Rajkot / केन्द्रीयविद्यालयराजकोट**

**FORMAT OF QUOTATION**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SlNo. | Description of goods / equipment/Service | Brief specifications / Sr. No. | Quantity | Unit /Pkt Rate (Rs.) | Total Amount without GST | GST Rate in (%) | GST Amount | Total Amount including all taxes. |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |  |  |
| 6. |  |  |  |  |  |  |  |  |
| 7. |  |  |  |  |  |  |  |  |
| 8. |  |  |  |  |  |  |  |  |
| 9. |  |  |  |  |  |  |  |  |

We agree to supply the above goods/services in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations,

We also confirm that the normal commercial warranty/guarantee of ……………. Months shall apply to the offered goods.

Bid Security ofRs.\_\_\_\_\_\_\_\_\_\_\_

(Rupees ) is furnished herewith vide Bank Draft No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_dated\_\_\_\_\_\_\_\_\_\_\_\_drawn on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

We also agree to have Annual Maintenance Contract of the above mentioned items in accordance with the technical specifications and Model Maintenance Agreement for a total contract price of Rs……………………………………………………………………………………………….……….(in figure (Rs…………………………………………………………………….……………….…(in words) for the period specified in the Invitation for Quotations.

Signature : …………………………….………

Name : ………………………..…………………..

Date : ……………………………..………………

MODEL MAINTENANCE AGREEMENT

This Maintenance Agreement is made at Rajkot on ---------------- of 2022 (Two Thousand Twenty TWO) for the period of one year from----------------------- to ---------------------- between the ----------------------------------------------------------------------------------------------------------------------------------------------------------------------(Name of the office and address) on behalf of the Kendriya Vidyalaya Rajkot, hereinafter referred to as “First Party” which expression, shall unless excluded by or repugnant to the context, be deemed to include his / her successor in office and assigns on the one party and M/s ……………………………………………………………………………………………….Vendor Name acting through authorized representative Sh…………………………………………only authorized by the company / Firm vide resolution number ……………………………………………..dated ………………… (copy annexed to this maintenance agreement) with its registered office at ………………which expression shall unless excluded by or repugnant to the context shall include its representative administrator, executives and assign on the second party.

Whereas…………KV Rajkot……………………………………..…….has Computer Equipment and Peripherals shown in this Agreement hereof and is now desirous of availing the Non Comprehensive Maintenance Services for its Computer equipment and Peripherals installed at the premises.

And whereas M/s………………………………………………………………. has agreed to perform the said maintenance services of the Computers and Peripherals and UPS as mentioned in this agreement and limited to the Computers, Printers , Peripherals and UPS covered by this agreement.

Now therefore, it is hereby mutually agreed as follows:

1. SCHEDULES TO THE AGREEMENT:

The following schedules form an integral part of this agreement: Schedule-I Details of Computers and Peripherals and UPS

* 1. However during the currency of the agreement, the department is at liberty to add to or delete from this schedule any numbers of desktops, printers and UPS, if required. The expansion of LAN by adding more nodes or relaying of LAN may also be ordered by the Department which shall be done by the second party. In case of addition of work, services will be performed the same will be done on already agreed and settled-rates for the main contract of maintenance.

1. TERMS & CONDITIONS OF THE MAINTENANCE CONTRACT
   1. The second party, shall truly and faithfully carryon the said job as mentioned in schedule – I to the full extent and satisfaction of the first party for the whole year i.e. from ………………….. to ……………………

2.2 The maintenance includes preventive,corrective maintenance, quarterly regular services of the Computers and Peripherals and UPS desktops. Printers and UPS active and free from any defects or disturbance and also on any unscheduled call for corrective and maintenance services, taking appropriate measures / steps on time to set right the malfunctioning of the Desktops. Printers and UPS

2.3 The maintenance shall be carried out primarily at the premises of the …KV Rajkotduring office hours. In case, the second party feels that the equipment can not be repaired on site, they will carry the defective equipment with the consent of the competent authority of KV Rajkot after giving due receipt of the equipment and deliver back the repaired equipment at their own risk to get it repaired promptly and for this purpose all the latest technical aspect concerning maintenance shall be followed.

* 1. The Operating environment condition in which the equipment is presently installed is quite satisfactory and the second party shall not raise any objection with regard to the working environments for the equipment covered under the Maintenance Contract.
  2. The Engineer deployed by the second party shall be the representative of the second party for the entire maintenance work. The complaints shall be recorded in a register maintained by the resident Engineer. The Engineer so deputed shall be solely responsible for attending the complaint. The Engineer should have sufficient infrastructure with him to attend complaints which shall be given by the second party. The Engineer shall be required to mark his attendance on arrival and departure according to the working hours of the organization.
  3. The system down time should not exceed 24 hours from the time at which the complaint was made. If the down time is more than 24 hours, the second party will provide a stand by system. In case the system is not repaired or an alternative system not supplied within the period of 24 hours from the time of failure report then the first party may choose to get the same repaired by or replaced from any other agency and the cost and expenditure incurred therein shall be recoverable from the second party from the subsequent payments or else from the Bank Guarantee if all the payments have been released.
  4. The Second party will ensure 95% uptime for Desktops and other items of equipments failing which liquidated damages of Rs.250/- per day per item subject to a maximum of 10% of the total contract value will be recovered from the Bank Guarantee or the Payment due to the Service Provider. However, before imposing liquidated charges, the First party will issue a show cause notice in which the details of down time will be mentioned. It will also include the liquidated damages proposed, to be imposed on the second party.
  5. The second party shall ensure 99% uptime for LAN. The uptime shall be calculated as mentioned below. All complaints regarding faults in cable or cable connectivity problems must be attended within 2 hours of being reported. Relaying of cable if necessary shall be completed within 72 hours. All network component level complaints are to be rectified / replaced within 6 hours of the complaint.

Uptime = No. of LAN available hours in a month / No. of working hours in a month.

1. SECURITY DEPOSIT:

3.1 The second party shall deposit 10% of the AMC AMOUNT AS performance security in the form of Bank Guarantee (in the format prescribed) from a Nationalized Bank with the first party at the time of signing the agreement. This amount shall be refunded to the second party by the first party upon termination or expiration of; this agreement after adjusting such dues or claims or both as may remain unpaid by the-second party to the first party at the time of termination or expiration of this agreement. The contract may be terminated if company services found unsatisfactory , payment not done by KV Rajkot and after completion of contract it will automatically be terminated.

4.0 PAYMENT TERMS:

* 1. The total maintenance charges for one year are Rupees……………………... the maintenance charges shall be payable to the second party in arrears on quarterly basis. For this purpose, the Second party will have in arrears on quarterly basis. The this purpose, the Second party will have to submit bill in the name of First party and payment shall be made by it within 30 days from the receipt of the bill.
  2. Enhancement or decrease of taxes, duties or prices of components, etc., will not affect the AMC rates during the entire period of AMC, no difference shall be paid or claimed as a result of the above.
  3. In the event of non-satisfactory performance of maintenance services by the second party, first party shall have the right and discretion to terminate this agreement by giving 15 days notice and to forfeit the proportionate amount from the security deposited by the second party.

5.0 FORCE MAJEURE:

* 1. The………………………………………………………………….. or the second party, against the other, in case of any failure or omission or calamities such as fires, floods, earthquakes, hurricanes, or civil strikes, under any statute or regulations of the Government, lock-outs, strikers, riots, embargoes from any political reasons beyond the control of any part including was (whether declared or not), civil was or state of insurrection shall give notice to other party within 15 days of the occurrence of such incident that on account of the above event the notifying party has delayed the performance of its work as it was beyond its reasonable control and it has not occurred due to negligence or default on its part.
  2. Either party, as and when gives notice of force majeure shall provide confirmation of such event in the form of a certificate from the Government department or agency or chamber of commerce. The parties shall be relieved of their respective obligations to perform, hereunder for so long as the event of force majeure continues and to the extent their performance is affected by such an event of force majeure provided notices as above are given and the event of force majeure is established as provided hereinabove.

6.0 SYSTEM AVAILABILITY:

6.1 In the event of any dispute as to whether the system downtime is due to damage caused by mishandling or system malfunctioning the issue will be referred to Deputy Commissioner Ahmedabad Region for decision. The decision of the Deputy Commissioner Ahmedabad Region will be final and binding upon both the parties.

7.0 ASSIGNMENT:

7.1 The second party shall not assign this agreement or any part, thereof or any benefit there under without the written consent of ………………………… to any other party.

1. ARBITRATION:
   1. In the event of any question, disputes or difference arising between the parties relating to the interpretation and application of; these provisions of this agreement, such disputes of differences shall be resolved amicably by mutual consultations and on failure to do so shall be referred for arbitration to the nominee of the Deputy Commissioner Ahmedabad Region . The decision of Arbitration to the agreement in this regard shall be final and binding upon both the parties.
   2. The parties shall continue to perform their obligations under this agreement during arbitration proceedings. The cost of Arbitration (including the fees and expenses of the Arbitration) shall be shared equally by the parties unless the Award specifies otherwise.
   3. The venue for arbitration will be Rajkot.
2. THE AGREEMENT:
   1. This document with Schedule 1 hereto signed by both the parties shall constitute the entire agreement binding on both the parties.
   2. This agreement has been executed in the English language in two originals and each party has retained one original. In witness whereof each of the parties hereto has caused this agreement to be executed as on the day, month, and the year first above written.

First Party Second Party

For and on behalf of For and on behalf of

Kendriya Vidyalaya Rajkot M/s………………………………

Name Name

Designation Designation

(Rubber Seal) (Rubber Seal)

In presence of In presence of

Witness – I Witness – I

Name : Name :

Address : Address :

Witness – II Witness – II

Name : Name :

Address : Address :

MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY

To

The………

WHEREAS……………………………………………………………………………………………………………………………………………………..(Name and address of the supplier (hereinafter called “the supplier”) has undertaken, in pursuance of contract no……………………………………… dated…………………….. to supply (description of goods and services) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the supplier such a bank guarantee:

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up of a total of……………………………………………………………………….(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the …………..day of ……….....20..

……………………………………………………..

(Signature of the authorized officer of the Bank)

……………………………………………………

Named and designation of the officer

…………………………………………………..

…………………………………………………...

Seal, Name & address of the Bank and address of the Branch